

**Free State
Province**



**Vrystaat
Provinsie**

TENDER BULLETIN TENDERBULLETIN

SPECIAL

NO. 44

15 AUGUST 2014 / 15 AUGUSTUS 2014

NO.	INDEX	PAGE
DARD/RFT 03/2014	APOINTMENT OF A OF QUALIFIED TRAVEL AGENCY TO RENDER THE TRAVEL MANAGEMENT SERVICES FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (DARD) FOR A PERIOD OF 24 MONTHS OR UNTIL SUCH TIME THE TRANSVERSAL CONTRACT HAS BEEN FINALISED	2
DPWFS (T) 002/2014	CANCELLED	3
DPWFS (T) 003/2014	CANCELLED	3

TENDER BULLETIN / TENDERBULLETIN 15 AUGUST 2014 / 15 AUGUSTUS 2014

TENDERS / DITHENDARA SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)

2

INVITATION TO BID

Bid No.: DARD/RFT 03/2014: APOINMENT OF A OF QUALIFIED TRAVEL AGENCY TO RENDER THE TRAVEL MANAGEMENT SERVICES FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (DARD) FOR A PERIOD OF 24 MONTHS OR UNTIL SUCH TIME THE TRANSVERSAL CONTRACT HAS BEEN FINALISED

The following minimum and/or requirements are a must:

- Accredited BSP/ASATA/IATA Travel Management Company.
- Maintains a good track record in serving international organizations, embassies and multinational corporations; list of corporate clients should be provided.
- Employs competent and experience travel consultants, especially in international fares and ticketing, as track record.
- Financially stable – annual report or audited financial statement to be provided. At least of the two past financial years.
- Maintains facilities of CRS (Central Reservations Systems), basic office equipment, and telecommunication equipment.
- Capable of deploying motorized messenger(s).
- Willing and able to guarantee the delivery of products and services in accordance with the performance standards required by this TOR (Terms of Reference).

Sealed bids indicating the tender number and description with bidders address must be submitted or deposited into the designated tender box at Glen: Agricultural Institute, Administration Building and no telephonic, facsimile, email or late submission will be accepted. The following documents must form part of the submission:

- Original valid tax clearance certificate;
- Certified company registration certificate(CK1);Trust certificate in case of a trust;
- Certified ID copy(s) of director(s);
- Certificated copy of B-BBEE certificate issued by accredited companies or a letter from the auditors and those who do not submit their B-BBEE status do not qualify for preference points for B-BBEE but will not be disqualified;
- Consolidated B-BBEE certificate for Joint Ventures;
- Joint Venture agreement in case of a Joint Venture;
- Bids shall remain valid for 120 days after the closing date.

Price and BBBEE Evaluation criteria: 90/10

Price 90 Points
BBBEE 10 Points

A minimum score of 50% is required to pass this first stage of the evaluation process, please note that any bidder who scores below 50% on functionality will automatically be disqualified.

Bid should be submitted under the following arrangements;

REQUIREMENTS/INFORMATION	DARD/RFP 03/2014
Compulsory Briefing Session / Site Meeting	Thursday 22 August 2014 at 12h00 At Auditorium, Information Building
Closing date	Friday 12 September 2014 at 11:00 Glen: Agricultural Institute Administration Building
Enquiries: SCM and bid documents	Ms. Lerato Mngomezulu at 051 861 8668 / 072 320 9486 leratom@agric.fs.gov.za

Bid documents are obtainable from the Supply Chain Management office, Administration Building at Glen Agricultural Institute, from Mondays to Fridays from 08h00 to 15h00 at a non-refundable cost of R250 per document.

Banking details are as follows: Holder: FSPG Agriculture, Standard Bank Acc No. 240 323 181, Branch: 0055 34 Central, Ref: 0002 0250

**TENDERS / DITHENDARA
SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)**

3

**FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE
CANCELLATION OF TENDERS**

Notice is hereby given that the below mentioned tenders which were advertised on 18 July 2014 have been cancelled. The Department of Public Works and Infrastructure apologises to all potential bidders for any inconvenience caused.

BID NUMBER	BID NAME
DPWFS (T) 002/2014	Appointment of suitable Contractor/ Consortia/ Joint Venture for building repairs "mechanical and electrical works" at Medfontein Building.
DPWFS (T) 003/2014	Appointment of suitable Contractor/ Consortia/ Joint Venture for building repairs "mechanical and electrical works" at Lebohang Building and Provincial Government Building (C.R. Swart).

TENDERS / DITHENDARA

SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)

4

FREE STATE TENDER BULLETIN

(Published every Friday)

All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tenderbulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tenderbulletin or cuttings of advertisements are NOT supplied.

Subscription Rates (payable in advance)

The subscription fee for the Free State Tender Bulletin (including all Extraordinary Free State Tenderbulletins) are as follows:

Subscription: (Over the Counter / E-Mail)

Price per copy	R 4.50
Half-yearly	R 112.10
Annually	R 224.30

Subscription (Post)

Price per copy	R 13.10
Half-yearly	R 325.70
Annually	R 651.40

Closing time for acceptance of copy

Stamps are not accepted

All advertisement must reach the Officer in Charge of the Free State Tender Bulletin **not later than 16:00, three working days** prior to the publication of the Bulletin. Advertisements received after that time will be held over for publication in the issue of the following week, or if desired by the advertiser, will be inserted in the current issue as a "Late Advertisement". In such case the advertisement must be delivered to the Officer in Charge **not later than 08:00 on the Tuesday** preceding the publication of the Bulletin and double rate will be charged for that advertisement.

A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.

Advertisement Rates

Notices required by Law to be inserted in the Tender-bulletin: **R29.50** per centimetre or portion thereof, single column.

NUMBERING OF TENDER BULLETIN

You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.

VRYSTAAT TENDERBULLETIN

(Verskyn elke Vrydag)

Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie.

Intekengeld (vooruitbetaalbaar)

Die intekengeld vir die Vrystaat Tenderbulletin (insluitend alle Buitengewone Vrystaat Tender Bulletins) is soos volg:

Intekengeld: (Oor die Toonbank / E-Pos)

Prys per eksemplaar	R 4.50
Halfjaarliks	R 112.10
Jaarliks	R 224.30

Intekengeld: (Pos)

Prys per eksemplaar	R 13.10
Half-yearly	R 325.70
Jaarliks	R 651.40

Sluitingstyd vir die Aanname van Kopie

Seëls word nie aanvaar nie

Alle advertensies moet die Beampte Belas met die Vrystaat Tenderbulletin bereik **nie later nie as 16:00, drie werksdae** voordat die Bulletin uitgegee word. Advertensies wat na daardie tyd ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit in die Bulletin wat op die pers is as 'n "Laat Advertensie" geplaas word. In sulke gevalle moet die advertensie aan die Beampte oorhandig word **nie later nie as 08:00 op die Dinsdag** van die week voordat die Bulletin gepubliseer word en dubbeltarief sal dié advertensie gevra word.

'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanig geplaas word nie.

Advertensietariewe

Kennisgewings wat volgens Wet in die Tenderbulletin geplaas moet word: **R29.50** per sentimeter of deel daarvan, enkelkolom.

NOMMERING VAN TENDER BULLETIN

U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnummers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.