

**Free State
Province**



**Vrystaat
Provinsie**

TENDER BULLETIN TENDERBULLETIN

NO.45

24 AUGUST 2018 / 24 AUGUSTUS 2018

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DEPARTMENT OF TREASURY

BID FOR THE SUPPLY AND DELIVERY OF OFFICE STATIONERY FOR THE FREE STATE PROVINCIAL GOVERNMENT DEPARTMENTS IN ALL FREE STATE DISTRICTS

FSPT005/18/19: REQUEST FOR BID: SUPPLY AND DELIVERY OF OFFICE STATIONERY FOR THE FREE STATE PROVINCIAL GOVERNMENT DEPARTMENTS

Bids are hereby invited from prospective service providers for the Supply and Delivery of Office Stationery to all participating Provincial Government Departments for a period of three (3) years from the date of award.

BID NUMBER: FSPT005/18/19

CLOSING DATE: FRIDAY, 21 SEPTEMBER 2018

TIME: 11:00

VALIDITY PERIOD: 120 DAYS

BRIEFING SESSION: COMPULSORY

Compulsory briefing sessions will be held in the following towns and dates:

No	DISTRICT	TOWNS/ PLACE	DATE	TIME	VENUE
1	Xhariep	Trompsburg	05/09/2018	10:00	Municipal Auditorium, 20 Louw Street, Trompsburg
2	Lejweleputswa	Welkom	06/09/2018	10:00	Corner of Ryk and Stateway, TS Du Plessis Hall, Matjhabeng Municipality, Welkom
3	Fezile Dabi	Sasolburg	05/09/2018	10:00	10710, Corner of Jacob Zuma and Thabo Mbeki, Harry Gwala Multipurpose Centre, Zamdela
4	Thabo Mofutsanyana	Qwaqwa	06/09/2018	10:00	Leratong Child and Youth Care Centre, 1807 Mokhethi Street, Phuthaditjhaba
5	Manguang	Bloemfontein	07/09/2018	10:00	Auditorium, First Floor, Bophelo House (Department of Health HQ) Bloemfontein

***Failure to attend the briefing session will invalidate the bid**

Bids will be evaluated in terms of 90/10 system.

80 Points will be allocated for functionality. The assessment of functionality will be done separately from the 90/10 preference points system. It should be noted that bidders who fail to meet the minimum threshold of 50 points will not be considered for further evaluation.

Price: (90 points)
B-BBEE Status Level of Contribution: (10 points)
Functionality: (80 points) separately

The overall evaluation and adjudication of this bid will be in terms of the **Preferential Procurement Policy Framework Act No.5 of 2000** and the **Preferential Procurement Regulations, 2017** (90/10 Preferential Point System), whereby a value of 90 points will be allocated for the total competitive costs(price) of the bid and 10 points will be allocated for **B-BBEE Status Level of Contribution**. The formula is set out in Form SBD 6.1.

Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a verification Agency accredited by the South African Accreditation System (SANAS) or sworn affidavit signed by the EME representative and attested by a Commissioner of oaths together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

Payment of a non-refundable bid fee of R 300.00 is required if bidders wants to collect the bid document. Method of payment is: cash deposit and/or electronic transfer. Payable to the below banking details.

“The Free State Treasury”

Account Name: FSPG Provincial Treasury
Bank: Standard Bank
Bank Code: 00-55-34
Account Number: 240-322-983
Account Type: Cheque Account
Branch Name: Brandwag Branch, Bloemfontein

OR

CASHIER OFFICE DETAILS: (Payment Method: Cash, Bank Guaranteed Cheque and Speedpoint Facility)

Free State Provincial Treasury, Fidel Castro Building, 5th Floor, Room 520, Corner of Markgraff and Miriam Makeba Streets, Bloemfontein 9300

A unique reference number must be obtained prior to deposit at Standard Bank from the following official, Ms. Nthabiseng Matlala, office number; 051-405 4049 or Cell number 082 750 2726, Free State Provincial Treasury, Fidel Castro Building, 5th Floor, Room on the address stated above.

Interested bidders may obtain bid documents at the address stated below between 08:00 and 16:00 Monday to Friday with effect from **27 August 2018**

NB: Interested bidders can access the bid document free of charge through the eTender Portal at www://etenders.gov.za

Faxed, emailed or late bid documents will not be considered. Bid documents must be delivered before the closing time and date to the venue which is as follows:

Physical Address: The bid box is situated at the Fidel Castro Building, Ground Floor, Corner of Markgraaff and Miriam Makeba Streets, Bloemfontein 9300

Postal Address: Clearly marked bid documents denoting the bid number and closing date may be posted before the closing time and date to: Ms Matshogane Rancho, Private Bag X20537, Bloemfontein 9300 and

All enquiries may be directed to Mr. Vincent Sehlola or Mr. Daniel Maela, Tel 051-405 4441 or 051-405 4144

Registration on Central Supplier Database (CSD)

The Bidders must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your proposal. Refer to <https://secure.csd.gov.za> to register your company. Ensure that all documentation on the database are updated and valid.

Pre-qualification criteria for preferential procurement (defined in the Preferential Procurement Regulations, 2017)

- (i) Only tenderers having B-BBEE status level of contributor 1 to 2 and that are EMEs may respond to this bid

NB: A tender that fails to meet the pre-qualifying criteria stipulated above is an unacceptable tender.

A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate

BID NO	DESCRIPTION	DUE	ADDRESS	
			BID DOCUMENTS AVAILABLE FROM:	BID MUST BE ADDRESSED AND POSTED TO:
DOH (FS) 21/18/19	<p>Department of Health</p> <p>Leasing of Multimodality Comprehensive Linear Accelerator, Multimodality Linear Accelerator and 4-D CT Stumulator for Free State Department of Health.</p> <p>Period: Date of signing of lease contract for (5) Five years</p> <p>Compulsory Explanatory Meeting will be held for all bidders:</p>	21/09/2018 at 11h00	<p>Me. A.Lesabane / Me. M.Tladi</p> <p>Tel No (051) 408 1600 (051) 408 1749</p>	<p>The Head Department of Health Sub-Directorate Bid Management P. O. Box 227 BLOEMFONTEIN 9300</p> <p>OR</p>

	<p>Details: Date: 04 September 2018 Time: 10h00 Venue: Universitas Annex Hospital (National) Oncology Department Bloemfontein 9300</p> <p>Contact person: Dr. L.J Strauss/Dr. FCP du Plessis (051) 405 2260 / (051) 405 3249 (o/h)</p> <p>Meeting will start promptly as scheduled. Latecomers will not be allowed.</p> <p>The points for price and B-BBEE are as follows: Functionality.....45 points (threshold points 18 of 45) Price.....90 points B-BBEE.....10 points</p> <p>If bid documents are obtained from the Department a non-refundable fee of R 1 282.00 per bid document is payable. An official receipt must be presented on collection of the bid document. Departmental Cashier, Second Floor, Block C, Bophelo House, Cnr Charlotte Maxeke Street and Harvey Road, Bloemfontein. Documents are also available on e-Tender Publication Portal and can be downloaded from www.etenders.gov.za</p> <p>The Department will only consider original bid documents as issued.</p>		<p>Bid Management Office, Ground Floor, Block C-west, Bophelo House, C/o Charlotte Maxeke Street & Harvey Road, Bloemfontein.</p>	<p>Deposited in the bid-box at the Department of Health, Ground Floor, Bophelo House, Block C-west, opposite main door, C/o Charlotte Maxeke Street and Harvey Road, BLOEMFONTEIN.</p> <p>(Entrance Harvey Road)</p>
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<p style="text-align: center;">FREE STATE TENDER BULLETIN</p> <p style="text-align: center;"><i>(Published every Friday)</i></p> <p>All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tender Bulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tender Bulletin or cuttings of advertisements are NOT supplied.</p> <p style="text-align: center;">Subscription Rates (payable in advance)</p> <p>The subscription fee for the Free State Tender Bulletin (including all Extraordinary Free State Tender Bulletins) are as follows: Subscription: (Over the Counter / E-Mail)</p> <p>Price per copy R 5.50</p> <p>All Tender Bulletins are available (Free of Charge) on the eTender Portal.</p> <p style="text-align: center;">www.etenders.gov.za</p> <p>Queries: Email: eTenders@treasury.gov.za Telephone: 012 406 9012</p> <p style="text-align: center;">Closing time for acceptance of adverts</p> <p>All advertisements must reach the Officer in Charge of the Provincial Gazette not later than 08:00 (Tuesday), three workings days prior to the publication of the Gazette. Advertisements received after 08:00 on the Tuesday of the publication week, will be held over for publication in the issue of the following week, or if specifically requested by the advertiser, will be published as a "Special Publication". In such cases, the advertisement must be delivered to the Officer in Charge not later than 12:00 on the Thursday preceding the publication of the Gazette and double rate will be charged for that advertisement. No advertisements will be received and published on the same day, unless accompanied by a direct instruction from the top levels of the management of that department / institution.</p> <p>A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.</p>	<p style="text-align: center;">VRYSTAAT TENDERBULLETIN</p> <p style="text-align: center;"><i>(Verskyn elke Vrydag)</i></p> <p>Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie.</p> <p style="text-align: center;">Intekengeld (vooruitbetaalbaar)</p> <p>Die intekengeld vir die Vrystaat Tenderbulletin (insluitend alle Buitengewone Vrystaat Tender Bulletins) is soos volg: Intekengeld: (Oor die Toonbank / E-Pos)</p> <p>Prys per eksemplaar R 5.50</p> <p>Alle Tenderbulletins is verkrybaar (Gratis) op die eTender Portaal.</p> <p style="text-align: center;">www.etenders.gov.za</p> <p><u>Navrae:</u> Epos: eTenders@treasury.gov.za Telefoon: 012 406 9012</p> <p style="text-align: center;">Sluitingstyd vir die Aanneem van Advertensies</p> <p>Alle advertensies moet die Beampte belas met die Provinsiale Koerant bereik nie later nie as 08:00 (Dinsdag), drie werksdae voordat die Koerant uitgegee word. Advertensies wat na 08:00 op die Dinsdag van die publikasie week ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit geplaas word in 'n "Buitengewone Koerant". In sulke gevalle moet die advertensie aan die Beampte oorhandig word nie later nie as 12:00 op die Donderdag voordat die Koerant gepubliseer word en dubbeltarief sal vir dié advertensie gevra word. Geen advertensies sal gepubliseer word op die selfde dag as ontvangs, indien daar nie 'n skriftelike versoek van die topbestuur van daardie departement / instansie ontvang is nie.</p> <p>'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanige geplaas word nie.</p>
<p style="text-align: center;">Advertisement Rates</p> <p>Notices required by Law to be inserted in the Tender-bulletin: R 36.00 per centimetre or portion thereof, single column.</p>	<p style="text-align: center;">Advertensietariewe</p> <p>Kennisgewings wat volgens Wet in die Tenderbulletin geplaas moet word: R 36.00 per sentimeter of deel daarvan, enkelkolom.</p>
<p style="text-align: center;">NUMBERING OF TENDER BULLETIN</p> <p>You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.</p>	<p style="text-align: center;">NOMMERING VAN TENDER BULLETIN</p> <p>U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnommers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.</p>