

TENDERS / DITHENDARA  
SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)

Bid No./ Bod No./ Nomoro Ya Tender	Description / Beskrywing/ Ditlhaloso/Tlhaloso	Due / Sluit/ E Kwala Ka	Address / Adres / Atereseng	
			Bid documents are available from Address/Bodvorms is verkrygbaar by Adres Diforomo tsa dithendara di Fumaneha atereseng ean	Bid must be addressed and posted to/ Bod moet Geadresseer en gepos word aan/ Dikopo di romelwe ho
E 1/2010/2011	<p><b>DEPARTMENT OF EDUCATION</b></p> <p>Request for an agency (Legal firm, Labour consultancy) to provide presiding officer services for disciplinary hearings in the Free State Department of Education</p> <p><b>Period: One year from date of approval</b></p> <p><b>Points for price: 45</b> <b>Points for Functionality/ Task directives 45</b></p> <p><b>Specific goals:</b> No franchise: 4 Female: 2 SMME: 1 District Based: 3</p> <p>Bidders scoring less than 30 out of 45 for Functionality will be disqualified</p> <p><b>A non-refundable bid deposit of R67.00 is payable for each bid document issued. An official receipt must be presented on collection of a bid document. The deposit is payable at the departmental cashier at room 1708, floor 17, Provincial Government Building (Old CR Swart Building) BLOEMFONTEIN</b></p>	02 JULY 2010	<p>Department of Education: Education Warehouse Next to Army Support Base D.F. Malherbe Avenue Universitas BLOEMFONTEIN 9301</p>	<p>Deposited in bid box: Education Warehouse next to Army Support Base D.F. Malherbe Avenue Universitas BLOEMFONTEIN 9301</p>

**TENDERS / DITHENDARA**  
**SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)**

2

**TO ALL: GOVERNING BODIES OF PUBLIC SCHOOLS ALLOCATED  
SECTION 21(C) FUNCTION AND FALLING UNDER  
QUINTILES 1-3**

**THE PRINCIPALS OF THE AFORESAID SCHOOLS**

**RE: NOTICE OF INTENTION TO CENTRALISE PROCUREMENT OF TEXTBOOKS AND STATIONERY OF ALL SCHOOLS  
ALLOCATED SECTION 21 (C) OF SOUTH AFRICAN SCHOOLS ACT FALLING UNDER QUINTILES ONE TO THREE (1-3)**

1. The aforesaid matter refers.
2. Please kindly take notice that the Free State Department of Education (FSDoE) intends to change the process of procuring textbooks and stationery by purchasing the aforesaid materials directly from the Publishers and/or wholesalers on behalf of the above mentioned schools.
3. The current process of schools-based ordering and or purchasing cannot be sustained as it has placed a heavy financial burden on the Department and the aforesaid schools. As a result, we could not provide each learner with all the textbooks required and other necessary learning support materials.
4. It became apparent that there is a serious shortage of Learner Teacher Support Materials (LTSM) at schools in the province. Given the financial constraints the Department is currently operating under, it became necessary to come up with other strategies to maximize service delivery impact within the limited resources at our disposal.
5. In total, the Department budget about R200 million for LTSM. However, about R60 million of this amounts is spend centrally by the department to procure for non-section 21 schools. The bulk of the money is transferred to various section 21 schools where each school has to procure LTSM for themselves.
6. The earmarked funds for LTSM transferred to school varies from R10 000.00 to R500 000.00 in some schools. With these funds, schools are not able to procure the required number of LTSM as prices are too high. However, it is important to ensure that all learners have the necessary textbooks in time when schools opens in January 2011 academic year and onwards, so as to improve the level of education and the performance of learners in the Province,
7. During the 2009/10 financial year, the Department strengthened the procurement systems to ensure that required LTSM, are procured and delivered to schools in time.
8. It is our considered view that the centralisation of procurement of LTSM will increase the department's purchasing power and as such be in a better position to negotiate for better prices and increase the quantity with the same amount of money.
9. The following are some of the benefit of procuring LTSM (stationery and textbooks) centrally for all schools:

TENDERS / DITHENDARA  
SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)

3

**RE: NOTICE OF INTENTION TO CENTRALISE PROCUREMENT OF TEXTBOOKS AND STATIONERY OF ALL SCHOOLS ALLOCATED SECTION 21 (C) OF SOUTH AFRICAN SCHOOLS ACT FALLING UNDER QUINTILES ONE TO THREE (1-3)**

- Given the size of the budget, the Department will have the purchasing power to negotiate for better prices from suppliers,
  - There is a commitment from publishers to give about 30% discount, which can be utilized to procure additional material or for other recurrent expenditure,
  - This will allow schools to receive more quantity of material than what normally they could have procured with the same amount of money,
  - The schools will be relieved from the administration of procurement processes for textbooks and stationery.
  - Textbooks and stationery will be delivered before the closing of the schools in the preceding year, and
  - Given the high volumes of orders, suppliers/ manufacturers can produce materials that are out of stock.
10. The FSDoE and all Public Schools together with their Governing Body as organs of State, are enjoined by the Constitution of the Republic of South Africa and other relevant legislation to promote efficient, economic and effective use of resources.
  11. The new intended process of procuring centrally and directly from the Publishers and Wholesalers will undoubtedly promote efficient, economic and effective use of resources to enable us to provide basic education to all our learners in the Province.
  12. We hereby invite every Governing Body and person who may have an interest or adversely be affected by the intended action, to provide us with their written representation or comments as to why we should not centralize procurement of textbooks and stationery as proposed above.
  13. The above-mentioned representation or comments must be hand delivered on or before 09 July 2010 at the following address:

**Directorate: Management Accounting  
Department of Education  
No: 55 Elizabeth Street  
Free State Provincial Government Building  
Room 2115  
BLOEMFONTEIN**

**For attention: Mr. M. S Bogosi**

---

TENDERS / DITHENDARA

SUPPLIERS / LEWERANSIERS / PHAHLO (THEPA)

4

FREE STATE TENDER BULLETIN

*(Published every Friday)*

All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tenderbulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tenderbulletin or cuttings of advertisements are NOT supplied.

**Subscription Rates (payable in advance)**

The subscription fee for the Free State Tender Bulletin (including all Extraordinary Free State Tenderbulletins) are as follows:

**Subscription: (Over the Counter / E-Mail)**

Price per copy	R 2.50
Half-yearly	R 62.80
Annually	R125.70

**Subscription (Post)**

Price per copy	R 8.70
Half-yearly	R 216.75
Annually	R433.40

**Closing time for acceptance of copy**

Stamps are not accepted

All advertisement must reach the Officer in Charge of the Free State Tender Bulletin **not later than 16:00, three working days** prior to the publication of the Bulletin. Advertisements received after that time will be held over for publication in the issue of the following week, or if desired by the advertiser, will be inserted in the current issue as a "Late Advertisement". In such case the advertisement must be delivered to the Officer in Charge **not later than 08:00 on the Tuesday** preceding the publication of the Bulletin and double rate will be charged for that advertisement.

A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.

**Advertisement Rates**

Notices required by Law to be inserted in the Tender-bulletin: R15.30 per centimetre or portion thereof, single column.

**NUMBERING OF TENDER BULLETIN**

You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.

VRYSTAAT TENDERBULLETIN

*(Verskyn elke Vrydag)*

Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie.

**Intekengeld (vooruitbetaalbaar)**

Die intekengeld vir die Vrystaat Tenderbulletin (insluitend alle Buitengewone Vrystaat Tender Bulletins) is soos volg:

**Intekengeld: (Oor die Toonbank / E-Pos)**

Prys per eksemplaar	R 2.50
Halfjaarliks	R 62.80
Jaarliks	R125.70

**Intekengeld: (Pos)**

Prys per eksemplaar	R 8.70
Half-yearly	R216.75
Jaarliks	R433.40

**Sluitingstyd vir die Aanname van Kopie**

Seëls word nie aanvaar nie

Alle advertensies moet die Beampte Belas met die Vrystaat Tenderbulletin bereik **nie later nie as 16:00, drie werksdae** voordat die Bulletin uitgegee word. Advertensies wat na daardie tyd ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit in die Bulletin wat op die pers is as 'n "Laat Advertensie" geplaas word. In sulke gevalle moet die advertensie aan die Beampte oorhandig word **nie later nie as 08:00 op die Dinsdag** van die week voordat die Bulletin gepubliseer word en dubbeltarief sal dié advertensie gevra word.

'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanig geplaas word nie.

**Advertensietariewe**

Kennisgewings wat volgens Wet in die Tenderbulletin geplaas moet word: R15.30 per sentimeter of deel daarvan, enkelkolom.

**NOMMERING VAN TENDER BULLETIN**

U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnummers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.

**Free State  
Province**



**Vrystaat  
Provinsie**

# **TENDER BULLETIN TENDERBULLETIN**

**NO. 09**

**11 JUNE 2010 / 11 JUNIE 2010**

<b>NO</b>	<b>INDEX</b>	<b>PAGE</b>	<b>NO</b>	<b>INHOUD</b>	<b>BLADSY</b>
E 1/2010/2011	REQUEST FOR AN AGENCY (LEGAL FIRM, LABOUR CONSULTANCY) TO PROVIDE PRESIDING OFFICER SERVICES FOR DISCIPLINARY HEARINGS IN THE FREE STATE DEPARTMENT OF EDUCATION	1			
	NOTICE OF INTENTION TO CENTRALISE PROCUREMENT OF TEXTBOOKS AND STATIONERY OF ALL SCHOOLS ALLOCATED SECTION 21 (C) OF SOUTH AFRICAN SCHOOLS ACT	2			

