

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



FREE STATE PROVINCE

DEPARTMENT OF POLICE, ROADS AND TRANSPORT

Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with the instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. The shortlisted candidate will be subjected to competency assessment test, criminal vetting, credit check and Qualification Verification.

Applications for the Department Of Police, Roads and Transport to be submitted to: Head: Police, Roads and Transport, P.O Box 119, Bloemfontein 9300 or delivered by Hand at Med-fontein Building, St Andrew Street Bloemfontein

CHIEF DIRECTOR: ROADS REF. NO: FS PR&T/CDR 30/ 13

SALARY: An inclusive remuneration package of R934 866.00 - R1177 758.00 per annum (Salary level 14).

CENTRE: Bloemfontein

REQUIREMENTS: National Diploma/Degree in Construction/Civil Engineering, 5 - 6 year managerial experience in Project management, analytic skills Strategic and visionary leadership skills. Extensive knowledge of policies and procedures in respect of the Public Service Act and Regulations. Advanced skills in writing, communication, facilitation, co-ordination and presentation. Knowledge of roads construction and maintenance activities. (Added as advantage). Knowledge of the Expanded Public Works Program.

DUTIES: Managing or providing strategic direction and management in respect of road construction and maintenance activities. Provision of high-level expertise and leadership in respect of both the roads-maintenance and road construction capital projects. Oversee the adherence of the legal and environmental requirements in all matters of road construction projects, as well as provision of advice and guidance to personnel, consultants and contractors regarding the implementation of all relevant acts, working procedures and construction methods.

Manage professional and technical guidance to Chief Engineers, Regional Engineers, Technicians and Road Superintendents to ensure quality control and optimal utilization of road building material and resources during maintenance as well as road construction capital projects. Overseeing the compilation of the district operational business plans in respect of road maintenance and construction activities, as well as monitoring the expenditure per activity in road maintenance. Strategic management of the pavement management systems and gravel management systems as per the leg-

islative framework. Monitoring and evaluation of pavement performance on all provincial roads, which entails the co-ordination of preventative maintenance programs regarding the conditions of roads in order to address rutting, cracking, potholes, etc. Manage and Liaison with the Road Building Equipment component on the availability of the mechanical plant. Provision of reports to the HOD on the performance of all road related activities taking place in all districts. Managing the procurement of roads maintenance material as required in all districts. Ensuring the effective management of the budget and other resources of the directorate.

ENQUIRIES: Mr. N.N Selai. Tel: 051 409 8481

CLOSING DATE: 29 NOVEMBER 2013

DIRECTOR: ASSET MANAGEMENT, DISPOSAL AND TRANSPORT REF. NO: FS /PR&T/DAMDT 36 /13

SALARY RANGE: A basic salary of R771 306.00 – R908 581.00 per annum. (Salary Level 13).

CENTRE: Head office

REQUIREMENTS: An appropriate three year Degree / Diploma. 2-5 years experience.

DUTIES: Ensure the implementation of collaborative forecasting, good planning and realistic replenishment scheduling linked to the departments budget. Ensure that the acquisition process follows the norms and standards set out by the Supply Chain Management Framework (Gazette no. 25767 dated 5 December 2003), section 4(1). Ensure that effective and efficient processes are followed in terms of distribution and storage of stock. Ensure the management of logistical information systems. Ensure that preventative measures are in place to eliminate theft, losses, wastage and misuse of assets. Ensure and manage the development and implementation of an Asset and Disposal Management Strategy. Ensure the optimum utilization of the department's vehicles. Manage and Ensure effective provisioning, utilization, motivation, empowerment and discipline of personnel.

ENQUIRIES: Mr. N.N. SELAI, Telephone no: 051 4098481

CLOSING DATE: 29 NOVEMBER 2013

DIRECTOR: INFORMATION COMMUNICATION AND TECHNOLOGY REF NO: PR&T/ DICT/ 28 /13

SALARY RANGE: An inclusive remuneration package of R 771 306.00 – R908 571.00 per annum (salary level 13).

CENTRE: Bloemfontein

REQUIREMENTS: An appropriate Bachelor's Degree in Information Technology. 2-5 years of experience.

DUTIES: Align the department's information management (information management systems included) and information technology strategy with the strategic direction, management plans and the business processes of the department, with due consideration of the strategic direction of the government. Develop departmental supporting information management and information technology enabler policies and strategies, regulations, standards, norms, guidelines, best practices and procedures, derived from the national information management and information technology policy and strategy, standards and norms developed by the GITO Council and DPSA, but focussed on the specific requirement of the department. Represent the relevant department at the GITO

Council. Promote effective management of information and information technology as enabler as a strategic resource. Create an enabling environment for other managers to perform their functions more effectively and efficiently. Manage the SITA relationship. Utilization of security mechanism and ensure compliance to the relevant regulatory framework. Responsible for ensuring development and training of the members in the department in relevant information technology matters. Manage the relevant component of the department where applicable.

ENQUIRIES: Mr. N.N Selai, Tel: 051 409 8481

CLOSING DATE: 29 NOVEMBER 2013

DIRECTOR: ROADS CONSTRUCTION AND MAINTENANCE REF. NO: FS PR&T/RCM04./13

SALARY: An inclusive remuneration package of R771 306.00 – R908 571.00 per annum (salary level 13).

CENTRE: Bloemfontein

REQUIREMENTS: National Diploma / Degree in Construction / Civil Engineering, 2 -5 year managerial experience in Project management, analytic skills Strategic and visionary leadership skills. Extensive knowledge of policies and procedures in respect of the Public Service Act and Regulations. Advanced skills in writing, communication, facilitation, co-ordination and presentation. Knowledge of roads construction and maintenance activities. (Added as advantage). Knowledge of the Expanded Public Works Program.

DUTIES: Providing strategic direction and management in respect of road construction and maintenance activities.

Provision of high-level expertise and leadership in respect of both the roads- maintenance and road construction capital projects. Oversee the adherence of the legal and environmental requirements in all matters of road construction projects, as well as provision of advice and guidance to personnel, consultants and contractors regarding the implementation of all relevant acts, working procedures and construction methods. Rendering professional and technical guidance to Chief Engineers, Regional Engineers, Technicians and Road Superintendents to ensure quality control and optimal utilization of road building material and resources during maintenance as well as road construction capital projects. Overseeing the compilation of the district operational business plans in respect of road maintenance and construction activities, as well as monitoring the expenditure per activity in road maintenance. Strategic management of the pavement management systems and gravel management systems as per the legislative framework. Monitoring and evaluation of pavement performance on all provincial roads, which entails the co-ordination of preventative maintenance programs regarding the conditions of roads in order to address rutting, cracking, potholes, etc. Liaison with the Road Building Equipment component on the availability of the mechanical plant. Provision of reports to the Chief Director Roads on the performance of all road related activities taking place in all districts. Managing the procurement of roads maintenance material as required in all districts. Ensuring the effective management of the budget and other resources of the directorate.

ENQUIRIES: Mr N.N Selai Tel: 051 409 8481

CLOSING DATE: 29 NOVEMBER 2013

DEPUTY DIRECTOR: BUDGET MANAGEMENT REF. NO: FS PR&T/DDBM 39/13

SALARY: An inclusive remuneration package of R495 603.00. – R691 878.00 per annum (salary level 11).

CENTRE: Bloemfontein

REQUIREMENTS: Appropriate National Diploma or Degree in Accounting or Finance. 2-3 years' experience

DUTIES: The compilation of the budget, evaluation and obtaining agreement on the requested and approved budget. The monitoring, evaluation and compilation of in year reports and budget report on a monthly basis. The compilation of financial reports on a monthly and quarterly basis for programme monitoring in terms of financial projections, actual progress and deviations. The provision of advice to management on statistical analysis of trends in budget, expenditure, shifting of funds and virement. The preparation of presentations and reports for meetings. The overall management of staff and other resources.

ENQUIRIES: CFO: Joy Masemola - Telephone -051 409 8373

CLOSING DATE: 29 NOVEMBER 2013

DEPUTY DIRECTOR: INFORMATION COMMUNICATION AND TECHNOLOGY REF NO: PR&T/ DDICT/ 27 /13

SALARY RANGE: An inclusive remuneration package of R 495 603.00 – R691 878.00 per annum (salary level 11).

CENTRE: Bloemfontein

REQUIREMENTS: An appropriate Bachelor's Degree in Information Technology. 2-3 years appropriate practical experience in Applications Development Environment, Management Experience, Valid drivers License and Practical Experience on Linux and UNIX Network Environment.

DUTIES: Be responsible for the administration, optimization and efficient operations of the IT systems, including monitoring of usage and performance, as well as the identification of enhancement opportunities and system failures. Research and implement latest trends and best practices in ICT project management. Provide input on policy matters regarding ICT. Ensure that network diagrams are developed and maintained properly. Develop information and technology systems infrastructure and conduct investigation in the maintenance of existing technologies, availability need and demonstrate new technologies. Ensure availability, capacity and security management within the network servers and desktop environment. Manage activities of the server administration and related support staff and assist with government wide policy guidelines and advise technology trends, direction and best practices. Maintain good relationships with vendors and service providers while monitoring service level agreements within the environment. Promote the optimal and efficient utilization of computer technology as a key enabler in the delivery of information and related services, with a view to enhance departmental service delivery. Establish and implement IT Strategy. Review IT risks and ensure mitigation plans are developed and executed. Ensure conformance of all IT products, systems and services to departmental needs.

ENQUIRIES: Mr. N.N Selai, Telephone: 051 409 8481

CLOSING DATE: 29 NOVEMBER 2013