



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF EDUCATION

HRM 25 OF 2012: VACANCY PS5 OF 2013

PROVINCIAL ADMINISTRATION: FREE STATE DEPARTMENT OF EDUCATION

The Free State Provincial Government and Free State Department of Education are equal opportunity, affirmative action employers

Firstly, to the candidature of excess employees who are at a level equivalent to that of the advertised vacancy. Secondly, to the candidature of employees other than those referred to in the above paragraph i.e. non-excess employees and excess employees at lower/ higher levels than that of the advertised vacancy. Lastly, to the candidature of non-public servants. All applications must be submitted on a Z.83 form, obtainable from any Public Service Department, as well as from FSDoE, or the official website: (www.fsdoe.fs.gov.za). Applications must be accompanied by original certified, copies of formal and informal qualifications, driver's licence (where specified), identity document and a detailed C.V. Separate applications must be submitted for every vacancy. It is our intention to promote representivity (race, gender and disability) in the Department and College through the filling of these posts. Candidates whose transfer/promotion/appointment will promote representivity, according to the Departmental Employment Equity plan and targets, will receive preference. Applicants must clearly quote the relevant reference number on application forms and on the envelope and forward the applications to the address as indicated in the advertisement. N.B.: Please note that: Incomplete and late applications will not be considered. Failure to comply with the procedure outlined above, will lead to an application being rejected. Applicants are informed that applications, copies of qualifications and CVs will not be returned; Applicants who terminated their services with voluntary severance packages may not apply; Faxed applications will not be accepted; Salary progression on the salary scales is subject to performance assessment; The FSDoE and College Councils reserves the right not to fill advertised positions. Applicants educational qualifications will be verified, references will be checked and security clearance will be conducted and it is expected of candidates to be available for selection interviews on a date, time and place determined by the Free State Department of Education and College Councils. Applicants are respectfully informed that, if no notification of appointment is received within 4 months of the closing date, they must accept that their application had been unsuccessful. Please note that applicants may be subjected to practical testing. Successful candidates will be vetted. This advertisement will also appear on the website of the Department at www.education.fs.gov.za.

CLOSING DATE : 3 MAY 2013 @ 16:00

- POST** : **OCCUPATIONAL AND HEALTH NURSE (PROFESSIONAL NURSE): SPECIAL SCHOOLS IN FSDOE (7 POSTS)**
- SALARY RANGE** : Between PN-B1 (R256 584.00 – R297 462.00) to PN-B2 (315 579.00 – 388 128.00) depending on experience.
- CENTRE** : Special schools in the Free State Department of Education
- Maluti Hoogland School: Bethlehem: Thabo Mofutsanyana District: **Ref Nr PS7/2012/01**
 - Fakkkel School: Sasolburg: Fezile Dabi District: **Ref Nr PS7/2012/03**
 - Johan Slabbert School: Kroonstad: Fezile Dabi District: **Ref Nr PS7/2012/05**
 - Thiboloha School: Witsieshoek: **Ref Nr PS7/2012/12 (2 posts)**
 - Jimmie Roos School for Boys: Bloemfontein: Motheo District: **Ref Nr PS7/2012/14**
 - Pholoho School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/15**
- QUALIFICATION REQUIREMENTS:** Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post-basic nursing qualification, with duration of at least 1 year, accredited with the SANC in terms of Government Notice No R 212 in the relevant speciality. The following qualification will be an added advantage: Clinical nursing practitioner with Primary Health Care – PGS course. Driver's license.
- EXPERIENCE REQUIREMENTS:** A minimum of 4 years appropriate recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing.
- DUTIES** : Manage and run the clinic. Assess medical conditions. Give medical care and support to learners. Hand out medication. Admit new learners with serious conditions. Refer and escort learners to different hospitals. Make follow-up evaluation regarding long term medication. Control ARV medication. Handle day to day medical problems. Give Information about family planning, HIV/AIDS and relevant subjects.
- ENQUIRIES** **District Offices**
- POST** : **STAFF NURSE: SPECIAL SCHOOLS IN FSDOE (9 POSTS)**
- SALARY RANGE** : SN 1 to SN 3 (R113 673.00 – R197 538.00) depending on experience.
- CENTRE** : Special schools in the Free State Department of Education

- Amari School: Welkom: Lejweleputswa District: **Ref Nr PS7/2012/02**
- Lettie Fouche School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/04**
- Pholoho School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/15**
- Tswelang School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/17**
- Martie Du Plessis School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/18**
- Rosenhof Special School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/14**
- Jimmie Roos School for Boys: Bloemfontein: Motheo District: **Ref Nr PS7/2012/14**
- Boitumelong School: Bloemfontein: Motheo District: **Ref Nr PS7/2012/17**
- Bartimea School for Deaf and Blind: Bloemfontein: Motheo District: **Ref Nr PS7/2012/07**

QUALIFICATION REQUIREMENTS: Qualification that allows registration with the SANC as **Staff Nurse**. Registration with the SANC as an **Enrolled Nurse**
Driver's license.

EXPERIENCE REQUIREMENTS: SN 1: None
SN 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC
SN 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC

DUTIES : Demonstrate basic understanding of nursing legislation and related legal and ethical nursing practices. Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic communication with patients, supervisors and other clinicians. Work as part of the multidisciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting and advocating basic care including awareness and willingness to respond to patients' needs, requirements

ENQUIRIES **District Offices**

DISTRICT CONTACT INFORMATION AS BELOW

DISTRICT OFFICE	POSTAL & PHYSICAL ADDRESS	CONTACT PERSON	ROOM NO	TELEPHONE NUMBERS
Motheo	The Director: Motheo District Office Private Bag X20512 BLOEMFONTEIN 9300 C/O St Andrew & Markgraaf Street BLOEMFONTEIN	Mr MD Mokhobo	207	(051) 404-4319
Lejweleputswa	The Director: Lejweleputswa District Office Office Private X 30 WELKOM 9460 C/O Stateway & Tulbach Street Anmercosa House WELKOM	Mr F Kraalshoek	105	(057) 353 2901
Thabo Mofutsanyana	The Director: Thabo Mofutsanyana District Office Private Bag X 817 WITSIESHOEK 9870 Parliament Building (On the mountain) PHUTHADITJABA	Mr MD Makhubu	G39	(058) 718-4788
Fezile Dabi	The Director: Fezile Dabi District Office Private Bag X 2007 SASOLBURG 9570 23Totius Street Old Cedar School Building SASOLBURG	Mr JMM Mthimkhulu	32	(016) 973-9043