



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF PUBLIC WORKS

Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF PUBLIC WORKS TO BE SUBMITTED TO: Head: Public Works, Human Resources Management Directorate. P.O Box 7551, Bloemfontein 9300 **OR** Applications that are hand delivered must be brought at the Foyer of Lebohang Building where they must be placed in the appropriately marked box at: Security Ground Floor, Lebohang Building, St. Andrews Street, Bloemfontein. *NO APPLICATIONS WILL BE ACCEPTED BY STAFF IN OFFICES IN THE BUILDING.

CLOSING DATE:

DIRECTOR: INFORMATION COMMUNICATION TECHNOLOGY

REFERENCE NO: PW 13/02

SALARY: Level 13 – An all-inclusive package of R719 613.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: Applicants must be in possession of a Bachelor's degree or equivalent qualification in IT or communications field. Knowledge of deployment of strategic information technology plan; Experience in communications and or/ICT environment; Project management diploma/certificate; Managerial experience. Driver's license. Appointment is subject to the following: SMS Competency Assessments, Performance Agreement, Vetting, SMS Permanent Employment Contract and Financial Disclosure

DUTIES: Strategic Management of ICT and corporate communications within the department. Develop and implement a Departmental IT strategy and policies. Managing the provision of Information Technology systems that are effective in supporting the Department's objectives to improve service delivery. Develop and implement a selective IT sourcing strategy for the Department. , Overseeing the functioning of the Departmental Information Technology Committee. Manage the development and maintenance of the departmental website. Strategically managing the provision of IT support to the departmental officials. Manage knowledge and information management in the Department. Manage the resources of the Directorate. Management of an annual media and public relations plan; Co-ordinating the press releases and production of marketing collateral.

Mr G Mahlatsi, CFO (Telephone number: 051 403 3657)

DIRECTOR: EPWP SECTOR CO-ORDINATION

REFERENCE NO: PW 13/03

SALARY: Level 13 – An all-inclusive package of R719 613.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: Applicants must be in possession of a Bachelor's degree or equivalent qualification augmented by exposure to the general management/administrative sciences. Managerial experience. Driver's license. Managerial experience. Appointment is subject to the following: SMS Competency Assessments, Performance Agreement, Vetting, SMS Permanent Employment Contract and Financial Disclosure

DUTIES: Facilitate the development and production of Sector Business Plans and programmes, as well as assisting the sectors to allocate appropriate budgeting of projects. Monitoring the implementation of EPWP projects against the sector plans and targets. Preparation of Sectoral progress reports to the Department of the Premier and National Public Works. Liaison role with other departments within the sectors, as well as other stakeholders. Managing the budget and other resources of the directorate. Analyze, interpret and compile sectoral reports and other related documents. Ensuring the provision of secretarial service to all sectors. Overseeing the functioning of the expanded public works programme in the sectors. Establish learning network initiatives for best practices. Managing the budget and other resources of the directorate.

ENQUIRIES: Me M Mgemane

Telephone number: 051 405 5018

DIRECTOR: EPWP INNOVATIONS AND EMPOWERMENT

REFERENCE NO: PW 13/04

SALARY: Level 13 – An all-inclusive package of R719 613.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: Applicants must be in possession of a Bachelor's degree or equivalent qualification augmented by exposure to the general management/administrative sciences/educational background. Managerial experience. Driver's license. Managerial experience. Appointment is subject to the following: SMS Competency Assessments, Performance Agreement, Vetting, SMS Permanent Employment Contract and Financial Disclosure

DUTIES: Managing and facilitating the implementation of external training for EPWP beneficiaries, contractors as well as all employees serving in the projects. Overseeing the implementation of EPWP learnerships for EPWP beneficiaries and staff, as well as learner contractors. Establishment and implementation of support programmes for EPWP beneficiaries who display potential for development into small, micro and medium enterprises. Facilitating the permanent placement and employments and other exit strategies for training interventions for EPWP beneficiaries. Coordination and liaison role with SETA's, Department of the Premier, and other stakeholders. Ensuring the determination of training needs and EPWP skills audit in the province, with special emphasis on EPWP objectives. Establish learning network initiatives for best practices. Managing the budget and other resources of the directorate.

ENQUIRIES: Me M Mgemane

Telephone number: 051 405 5018